

## Village of Fonda - Application for Certificate of Occupancy (Commercial)



### VILLAGE OF FONDA CODE ENFORCEMENT OFFICE

8 E Main Street, Fonda, NY 12068

Information below is required so that an occupancy certificate can be issued for projects that have received a "Building Permit".

### PROJECT / OCCUPANCY INFORMATION

1. Street Address: \_\_\_\_\_
2. Location in Building - Floor / Suite: \_\_\_\_\_
3. Company Name Occupying the Space: \_\_\_\_\_
4. Building Owner's Name & Address: \_\_\_\_\_
5. Building Permit Number: \_\_\_\_\_
6. New Building / Addition: ☐ YES ☐ NO
7. Existing Building - Fit-up / Renovation: ☐ YES ☐ NO
8. Construction Type: \_\_\_\_\_
9. Sprinklers: ☐ YES ☐ NO
10. Special Conditions (e.g., Temporary CO / Why?):  
\_\_\_\_\_
- Expiration Date: \_\_\_\_\_

### REQUIRED DOCUMENTATION & CERTIFICATION

Applicant shall attach the Building Permit and all appropriate wet-stamped final affidavits of completion from the appropriate Registered Design Professionals and their respective construction disciplines as they apply to this project.

This request for a Certificate of Occupancy is verification that the project meets or exceeds the current building code(s) and that all appropriate inspections have been completed.

### APPLICANT / SUBMITTER

This application is being completed and submitted by: \_\_\_\_\_

Email Address: \_\_\_\_\_

### FOR OFFICE USE ONLY

- ☐ Building Permit attached / verified
- ☐ Required final affidavits received
- ☐ Required inspections completed
- ☐ Certificate of Occupancy approved / issued